

Meeting of the Executive
Monday, 12th September 2005 at 6.00 pm
LIST OF DECISIONS

PRESENT: Councillor John (Chair) and Councillors Beswick, Fox, Jones, Kagan, D Long, Lyon, R S Patel and Thomas.

Councillors Crane, Farrell, Freeson, Harrod, Kabir, Sayers and Van Colle also attended the meeting.

Apologies for absence were submitted on behalf of Councillor Coughlin.

ITEM 1 Adult Education 3 Year Development Plan

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| Summary: | This report summarises the 3 Year Development Plan required by the Learning and Skills Council (LSC) as a basis for a three year funding agreement for the funding for Adult Education. The plan follows a national format and has to be approved by the local LSC by mid June to secure the three year funding, which includes some guaranteed growth. A series of meetings have been held with London West LSC to discuss early drafts and we have provisional approval for the final draft. |
| Ward(s): | All |
| Decision Taken: | That the plan as submission to the LSC be approved. |
| ITEM 2 | Draft Air Quality Action Plan |
| Summary: | Brent declared Air Quality Management Areas in April 2001 and is now required to produce an Air Quality Action Plan. This report summarises the action plan, which outlines the current and future measures to reduce air pollution in Brent and how the Council is working towards meeting national air quality objectives. |
| Ward(s): | All |
| Decision Taken: | That the final Air Quality Action Plan be approved. |
| ITEM 3 | Service Plan for Food Safety and Occupational Health and Safety Enforcement 2005/6 |
| Summary: | The Food Standards Agency require that each local authority publish annually, a service delivery plan specifying the arrangements that they have put in place for the enforcement of food safety, food standards and feedingstuffs standards, for approval by members. Section 18 Guidance from the HSC on the Health and Safety at Work etc Act 1974 requires each local authority to publish an annual service delivery plan for the |

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| | enforcement of occupational health and safety for approval by members. |
| Ward(s): | All |
| Decision Taken: | That the Service Plan be approved as the Authority's plan for the enforcement of occupational health and safety legislation and the enforcement of food safety, food standards and feeding stuffs legislation during the period 1 st April 2005 to 31 st March 2006. |
| ITEM 4 | Brent Municipal Waste Management Strategy |
| Summary: | This report sets out the key proposals of Brent's Draft Municipal Waste Strategy and the information to be used by this authority in assessing the actions necessary to ensure that Brent is able to meet the demands of the European Union Landfill Directive using the best practicable environmental options without incurring excessive cost. |
| Ward(s): | All |
| Decision Taken: | <ul style="list-style-type: none"> (i) That the Draft Municipal Waste Strategy (see Appendix A to the report) be approved as the basis of further consultation; (ii) that officers be instructed to report back on the results of the consultation process, and put forward a proposed final Strategy for Executive approval; (iii) that the content of the Baseline Assessment Report (Appendix B to the report) be noted and its availability to the consultation process be approved. |
| ITEM 5 | Public Convenience Strategy |
| Summary: | This report examines current provision of public conveniences (PCs) in Brent, located on the public highway, Parks Tubes and Train stations and in Council Buildings (for example One Stop Shops and Libraries). The report suggests ways to improve existing facilities and steps to be taken to formulate an overall strategy for future provision in the borough. The report also considers provision of toilets in Wembley Stadium and surrounding area |
| Ward(s): | All |
| Decision Taken: | (i) That the strategy framework for the provision of public conveniences in the borough as set out in paragraph 5.2 of the report be approved to go out for consultation with key stakeholders and residents; |

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| | <p>(ii) that officers explore the possibility of installing a Universal Superloo (USL) in Neasden shopping centre, and to consider installing another USL in Harlesden within the Town Centre, in a continuing effort to ensure that there are adequate toilet facilities in all the town centres in the borough (as referred to in 6.2 of the report);</p> <p>(iii) that alternative use to be made of the redundant toilet buildings on the Harrow Road NW10 and Victoria Road NW6 as set out in paragraph 7.1 and 7.2 of the report.</p> |
| ITEM 6 | Regulatory Services Enforcement Policy |
| Summary: | The regulatory services are Building Control, Environmental Health, Health Safety & Licensing, Planning, Private Housing Services, StreetCare and Trading Standards. This overarching policy sets out the common principles and standards for enforcement policies within specific services. These service enforcement policies are, and must remain, consistent with this overarching policy. |
| Ward(s): | All |
| Decision Taken: | <p>(i) That the findings of the equalities impact assessment set out in Appendix 1 to the report be accepted;</p> <p>(ii) That the policy set out in Appendix 2 to the report be adopted as the enforcement policy of the Council in respect of the regulatory services and approved for use, to commence from 1st November 2005.</p> |
| ITEM 7 | Disposal of Land at Alperton Sports Ground to GOALS Soccer Centres Plc |
| Summary: | This report seeks the Executive's approval to dispose of land within the Alperton Sports Ground public open space to Goals Soccer Centres Plc for the purpose of providing two additional 5-A-Side all weather football pitches to be incorporated in their existing 5-A-Side soccer development. |
| Ward(s): | Alperton |
| Decision Taken: | That it be agreed to dispose of the land comprising about 0.15 hec/ 0.37 acres as shown for identification purposes as area ① on the plan attached as appendix 1 to the report, to Goals Soccer Centres Plc on the main terms set out in paragraph 3.7 of the report and on such other terms which the Director and the Head of Property and Asset Management consider to be in the best interest of the Council. |

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| ITEM 8 | Kingsbury Pool – Update on Progress and Future Options |
| Summary: | This report provides Members with an update on the Council's negotiations with Next Generation Clubs Limited ("Next Generation") for the provision of a public swimming pool within a leisure and tennis development to be built on the site of the former Kingsbury lido in Roe Green Park. The report sets out the difficulties the parties have been having in concluding negotiations which provide the Council with a public swimming pool for an agreed term. The report also sets out the future options available to the Council. |
| Ward(s): | Fryent |
| Decision Taken: | <p>The Executive notes the efforts made by the current Administration over the past eight years to secure a new swimming pool on the former Kingsbury pool site. We regret that the latest attempt was not successful.</p> <p>We are aware of local concerns about the lack of sports and other recreational facilities for young people in the area and we therefore resolve to consult as widely as possible with local people and other stakeholders about improved and new sports and recreational facilities within the park.</p> |
| ITEM 9 | One Stop Shop Annual Performance Report 2004/2005 - Consultation |
| Summary: | This report introduces the performance report, which provides Members with information for the One Stop Shop service (6 customer drop in centres and a 60 seat contact centre) for the period April 2004 to March 2005. |
| Ward(s): | All |
| Decision Taken: | that the report be noted together with the broad role that the One Stop Shop performs which includes customer care standards organisational leadership, performance, challenges and service priorities for 2005/06. |
| ITEM 10 | Participation of Children & Young People: statement of commitment |
| Summary: | This report asks Members to approve the Statement of Commitment to children and young people's participation which is to be put forward for adoption by the Brent Children and Young People's Strategic Partnership Board. The Statement of Commitment outlines the vision and key principles for engaging children and young people in decision making about the development of services in Brent. |

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| Ward(s): | All |
| Decision Taken: | That the Statement of Commitment which will be used by the Council and its partner agencies to embed the participation and involvement of children and young people in Brent in the development and delivery of services be endorsed. Each partner organisation including the Council to adopt an Action Plan outlining key participation activities for the next 18 months. |
| ITEM 11 | A Play Strategy for Brent |
| Summary: | The draft Play Strategy for Brent (Appendix A) has been produced in line with the government review of children's play: 'Getting Serious About Play', DCMS 2004. The Strategy is a three year plan formulated in response to a request by The Children's Consultative Forum for Brent's Children's Play Service to take the lead in preparing and consulting on a draft strategy for Brent. |
| Ward(s): | All |
| Decision Taken: | <ul style="list-style-type: none"> (i) That the findings of the Play Strategy be noted; (ii) that the recommendations of the Play Strategy (see para 3.5 of the report) be agreed; (iii) that it be agreed to adopt the Play Strategy and its implementation plan. |
| ITEM 12 | Capital Strategy and Corporate Asset Plan |
| Summary: | This report presents the Capital Strategy (Appendix 1) and Corporate Asset Plan (Appendix 2). |
| Ward(s): | All |
| Decision Taken: | <ul style="list-style-type: none"> (i) That the Capital Strategy in Appendix 1 to the report be agreed for submission to full Council for approval; (ii) that the Corporate Asset Plan in Appendix 2 to the report be approved; (iii) that approval in principle be given to the use of the £1m reserve and available maintenance budgets referred to in paragraph 4.4 of the report as part of the programme of planned maintenance, based on the results of the condition surveys. This is subject to a detailed programme being submitted to Members for approval and funding. (iv) that the need for additional resources to continue to |

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| | reduce the backlog in future years and the need to include this within the budget considerations for the 2006/7 financial year be noted. |
| ITEM 13 | Risk Management at Brent |
| Summary: | This report outlines the background to public sector risk management, the current situation regarding risk management at Brent, a proposed revised risk management strategy, next steps in embedding risk management across the authority and the implications of the recommended actions. |
| Ward(s): | All |
| Decision Taken: | that the proposed risk management strategy at Appendix 1 to the report be approved. |
| ITEM 14 | The Pakistan Community Centre: proposed sale of long lease to the Pakistan Welfare Association |
| Summary: | This report seeks the approval of the Executive to the sale of a long lease on the Pakistan Community Centre (the Centre) to the Pakistan Welfare Association (PWA). |
| Ward(s): | Dudden Hill |
| Decision Taken: | <p>(i) That the sale of a long lease on the Pakistan Community Centre to the Trustees of the Pakistan Welfare Association be agreed on the terms as detailed in paragraph 3.11 of the report;</p> <p>(ii) that the Head of Property & Asset Management be instructed, in consultation with the Borough Solicitor, to agree such other terms to the lease which are deemed to be in the best interest of the Council.</p> |
| ITEM 15 | Authority to invite tenders for Occupational Health Service Contract |
| Summary: | This report concerns the provision of occupational health services to the Council, which are currently provided by Occupational Health Westminster under a contract which is due to expire on 31st March 2006. This report requests approval to invite tenders in respect of a contract for the provision of occupational health services to the Council for a three-year period commencing 1st April 2006 with an option to extend the contract for a further two year period, as required by Contract Standing Orders 88 and 89. |
| Ward(s): | All |

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| Decision Taken: | <p>(i) That it be noted the General Purposes Committee agreed the recommendations set out in paragraph 2.2 and 2.3 of the report.</p> <p>(ii) that approval be given to the pre-tender considerations and the criteria to be used to evaluate tenders as set out in paragraph 3.11 of the report;</p> <p>(iii) that approval be given to officers to invite tenders and evaluate them in accordance with the approved evaluation criteria referred to in paragraph (ii) above.</p> |
| ITEM 16 | Vital Signs Performance Digest Quarter One – April to June 2005 |
| Summary: | This report introduces the Vital Signs for the period April to June 2005. The Vital Signs monitors the Council's performance against key indicators. |
| Ward(s): | All |
| Decision Taken: | That the Council's performance against key performance indicators be noted. |
| ITEM 17 | Sexual Health of Young People in Brent |
| Summary: | This report presents the recommendations of the Health Overview Panel's task group on 'Improving the Sexual Health of Young People in Brent' along with advice on the finance, legal, and diversity implications. |
| Ward(s): | All |
| Decision Taken: | That the recommendations made in the review be noted, thanks be given to the task group for their work, and the service area and tPCT for implementing the recommendations. |
| ITEM 18 | Increasing Childcare Places Overview Task Group Report |
| Summary: | This report presents the recommendations of the Overview Committee's task group on 'Increasing Childcare Places' along with the service department's response and advice on the finance, legal, and diversity implications. |
| Ward(s): | All |
| Decision Taken: | That the recommendations made in this review be noted, thanks be given to the task group for their work, and the service area for implementing the recommendations. |

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| ITEM 19 | Access to Financial Services for excluded groups |
| Summary: | This report provides officer comments and information on the legal, financial and diversity implications of the Scrutiny Task Group's report entitled Access to Financial Services. |
| Ward(s): | All |
| Decision Taken: | That the recommendations made in this review be noted; thanks be given to the task group for their work, and the service for taking responsibility for implementing the recommendations of the task group. |

A JOHN
Chair